

ADT: Expense Admin Version 1.0

Functional Specification

Author	Josh Hill
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Document Revisions

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	Date	Description	Author
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2	10 October 2001	Added Screenshots, Params, Editing	Josh
3			
4			

1 Introduction	4	
1.1 Purpose of this document		4
1.2 Scope of this document		4
1.3 Overview		4
1.4 Business Context		4
2 General Description	4	
2.1 Product Functions		4
2.2 General Constraints		4
3 Functional Requirements	11	
3.1 Expense Admin Application		11
3.1.1 <i>Description</i>		11
3.1.2 <i>Risks and Dependencies</i>		17
4 Database Design	18	
4.1 Description		18
4.2 Communications Interfaces		18
5 Other non-functional attributes	18	
5.1 Reliability		18
5.2 Maintainability		18
5.3 Portability		18
5.4 Extensibility		18
5.5 Reusability		18
5.6 Serviceability		19

1 Introduction

1.1 Purpose of this document

The purpose of this document is to specify the functional and system specification of the Expense Admin application and its counterpart, Expense Admin. The document will provide a road-map through which the implementation of the application will be developed and where applicable, will also contain information detailing technical design constraints and assumptions.

1.2 Scope of this document

The scope of this specification covers the functional specifications of the Expense Admin application. This specification does not extend to third party or infrastructure components (such as a web server installation and/or configuration) .

1.3 Overview

The basic functions of ExpenseTracker are:

- To record, track, and seek approval for expenses
- To manage and approve or deny expense requests.

1.4 Business Context

Expense Admin is a groupware application designed for multiple users over a wide area. Managers may use it to approve add and manage expense reports. The generic version is open source for distribution. Anyone may take advantage of the powerful eXtropa Perl ADT. Improvements will be made incrementally as bug reports come in and suggestions are made. The generic Expense Admin will ultimately benefit both the company and our users.

2 General Description

2.1 Product Functions

The general functionality of the Expense Admin application is to allow users to display specific information in a single location online. The application generates a dynamic page depending on the entered information and the setup preferences. Expense Admin permits additions and removals to the database as well as approvals.

2.2 General Constraints

The application is for a company's internal use only. Only users registered by the administrator may access expense.cgi. Strangely, users of expense_admin.cgi may register.

The application will be written in Perl and the data files are stored in a common flatfile system (ASCII File). This will slow down in terms of searching for information if there is a presence of huge database.

The application is also able to interface with relational databases should the administrator desire it.

Bold Params indicate Section Headings. *Italic Params* are objects.

Indented Params are configurable variables.

Grayed out or missing items are not required or not available in the default configuration.

Param	Default configuration	Notes
Language	Perl	
Session Setup		
Type	File	Note that flatfile data sources are slow. We recommend upgrading to a database based data source
Max Modify Time	1 hour	
Fatal Timeout	Off	
Fatal if session not found	Off	
<i>Session Manager Setup</i>		
Type	FormVar	
Cgi Object	\$CGI	
Session Params	Session Config Params	
Authentication Setup		For the datasource
Type	File	
Field Delimeter	(pipe)	
Create a file if none exists	On	
Field Names	From Auth User Datasource	
File	Scriptname.users.dat	Path is set at start of script
Default Authentication Fields	Username, password, groups, firstname, lastname, email	
Authentication Manager Setup		How requests are processed
Color for even rows	E5E5E5	
Color for Odd Rows	FFFFFF	
CSS View URL	\$CSS_VIEW_URL	
Application Logo	logo.gif	
Application Logo Height	40	
Application Logo Width	353	
Application Logo ALT	WebDB Demo	
HTTP Header Params	[-EXPIRES => '-1d']	
Document Root URL	'/' or web root directory	
Image Root URL	/Images/Extropa	
Script Display Name	'Expense Admin'	
Script Name	\$CGI->script_name()	
Page Top View	PageTopView	
Page Bottom View	PageBottomView	

Link Target	'_self' or current window	
<i>User_Fields</i>	Auth_username, auth_password, auth_groups, auth_firstname, auth_lastname, auth_email	
<i>Mail Params</i>		
Type	Sendmail	Default on most systems
<i>User Mail Send Params</i>		
From	you@yourdomain.com	
Subject	Password Generated	
<i>Admin Mail Send Params</i>		
From	you@yourdomain.com	
To	you@yourdomain.com	
Subject	Registration Notification	
<i>Auth Manager Config Params</i>		
Type	CGI	
Allow Registration	On	
Allow User Search	On	Allow anyone to check for an old account.
Generate Password	Off	
Default Groups	Normal	
Email Registration to Admin	Off	
Display Registration After Failure	On	
Data Handler Setup		How data is handled
<i>Add Form DHM Config</i>		
Type	CGI	
CGI Object	\$CGI	
Data Handlers	Email, Exists, HTML, String	
Field Mappings	Expense_type, amount_in_sing_dollar, description, project_code, approved	
Datasource Setup		Configure the database and fields displayed
Field Names	record_id, expense_type, amount_in_sing_dollar, description, project_code, approved, username_of_poster, group_of_poster, date_time_posted,	Corresponds to default extropia database
<i>Sample Default Widget Definitions</i>		Configure field types for TTML
Display Name	Country	Name that appears in the browser
Type	Textfield, textarea, popup_menu	
Name	Fname	Internal field name
Size	30	Display size in characters
Maxlength	80	Maximum number of characters permitted
Rows	6	Initial height of textarea
Cols	30	Initial width of textarea
Wrap	VIRTUAL	Wrapping of text in textarea
<i>Basic Datasource Config Params</i>		Configure datasource
Type	File	
File	\$APP_DATAFILES_DIRECTORY/\$APP_NAME.dat	

Field Delimiter	(pipe)	
Comment Prefix	#	Ignore lines starting with #
Create File if None Exists	On	
Field Names	\@DATASOURCE_FIELD_NAMES	
Key Fields	['record_id']	Not required if key is not used
Field Types	Record_id => 'Autoincrement'	Specify a specific kind of field
Mailer Setup		Required for regular email. Not the same as Auth Mailer
<i>Mail Config Params</i>		
Type	Sendmail	
<i>Delete Event Mail Send</i>		
		Warns Someone of Deletions to the database
From	you@yourdomain.com	
To	you@yourdomain.com	
Reply To	you@yourdomain.com	
Subject	Expense Admin Delete	
<i>Add Event Mail Send</i>		
		Tells user of additions
From	you@yourdomain.com	
To	you@yourdomain.com	
Reply To	you@yourdomain.com	
Subject	Expense Admin Addition	
<i>Modify Event Mail Send</i>		
		Tells user of modifications to records
From	you@yourdomain.com	
To	you@yourdomain.com	
Reply To	you@yourdomain.com	
Subject	Expense Admin Modification	
Logging Setup		
Type	File	
Log File	\$APP_DATAFILES_DIRECTORY/\$APP_NAME.og	
Log Entry Suffix	' ' . _generateEnvVarsString() . ' ',	
Log Entry Prefix	'Expense '	
View Setup		
		Views to use, display, and defaults
<i>Valid Views</i>	CSSView, AddRecordView, BasicDataView, DetailsRecordView, AddAcknowledgementView, AddRecordConfirmationView, DeleteRecordConfirmationView, DeleteAcknowledgementView, ModifyAcknowledgementView, ModifyRecordConfirmationView, ModifyRecordView, PowerSearchFormView, SessionTimeoutErrorView, LogoffView, OptionsView,	The program cannot display views that are not available here.
<i>View Display Params</i>		
		Defaults for Views
Application Logo	logo.gif	
Application Logo Height	40	

Application Logo Width	353	
Application Logo ALT	WebDB Demo	
Color for Even Rows	E5E5E5	
Color for Odd Rows	FFFFFF	
Display Fields	expense_type, amount_in_sing_dollar, description, project_code, approved, date_time_posted, username_of_poster, group_of_poster	
Table BG Color 1	6699CC	
Table BG Color 2	E5E5E5	
Table BG Font Color1	BLACK	
Table BG Font Color2	BLACK	
Allow Additions	On	
Allow Deletions	On	
Allow Duplicate Entries	Off	
Allow Modifications	On	
Filter Setup		
<i>HTMLIZE Filter</i>		
Type	HTMLize	
Convert Double Linebreak to P	On	
Convert Linebreak to BR	On	
<i>Charset Filter</i>		
Type	CharSet	
<i>Embed Filter</i>		
Type	Embed	
Enable	Off	
Action/Workflow Setup		
<i>Action Handler List</i>	Defaults	User should not need to modify
<i>Action Handler Action Params</i>		
Action Handler List	\@ACTION_HANDLER_LIST	
Add Acknowledgment View Name	AddAcknowledgementView	
Add Email Body View	AddEventEmailView	
Add Form View Name	AddRecordView	
Allow Additions Flag	On	
Allow Deletions Flag	On	
Allow Duplicate Entries	Off	
Allow Username Fields to be Searched	On	
Allow Modifications Flag	On	
Application Sub Menu View Name	ApplicationSubMenuView	
Options Form View Name	OptionsView	
Auth Manager Config Params	\@AUTH_MANAGER_CONFIG_PARAMS	
Add Record Confirmation View Name	AddRecordConfirmationView	
Basic Data View Name	BasicDataView	

CGI Object	\$CGI	
CSS View URL	\$CSS_VIEW_URL	For speed, change CSS URL to a location outside the CGI directory.
CSS View Name	CSSView	
Datasource Config Params	\@DATASOURCE_CONFIG_PARAMS	
Allow Additions	On	
Allow Deletions	On	
Allow Duplicate Entries	Off	
Allow Modifications	On	
Default Sort Field1	Username_of_poster	
Default Sort Field 2	Amount_in_sing_dollars	
Delete Acknowledgment View	DeleteAcknowledgmentView	
Delete Record Confirm View	DeleteRecordConfirmationView	
Records Per Page Options	[5, 10, 25, 50, 100]	Remove or change numbers as desired. This appears under Options.
Max Records Per Page	\$CGI->param('records_per_page') 5	
Sort Field 1	\$CGI->param('sort_field1') 'category'	Sort by which field?
Sort Field 2	\$CGI->param('sort_field2') 'fname'	Sort by which field?
Sort Direction	\$CGI->param('sort_direction') 'ASC'	ASC=Ascending, DSC=Descending
Delete Form View Name	BasicDataView	
Delete Email Body View	DeleteEventEmailView	
Details View Name	DetailsRecordView	
Data Handler Manager Config Param	\@DATA_HANDLER_MANAGER_CONFIG_PARAMS	
Display Acknowledgement On Add	On	
Display Acknowledgement On Delete	On	
Display Acknowledgement On Modify	On	
Display Confirmation On Add	On	
Display Confirmation On Delete	On	
Display Confirmation On Modify	On	
Enable Sorting	On	
Hidden Admin Fields View	HiddenAdminFieldsView	
Input Widget Definitions	\@INPUT_WIDGET_DEFINITIONS	
Key Field	record_id	

Logoff View	LogoffView	
URL Encoded Admin Fields View	URLEncodedAdminFieldsView	
Log Config Params	ModifyAcknowledgementView	
Modify Acknowledgment View	ModifyRecordConfirmationView	
Mail Config Params	\@MAIL_CONFIG_PARAMS	
Modify Form View	ModifyRecordView	
Modify Email Body View	ModifyEventEmailView	
Power Search View	PowerSearchFormView	
Require Auth to Search	On	Is authorization required for the action?
Require Auth for Add	On	Is authorization required for the action?
Require Auth for Modify	On	Is authorization required for the action?
Require Auth for Delete	On	Is authorization required for the action?
Require Auth for Details	On	Is authorization required for the action?
Require Matching Username for Modify	Off	Is a matching group or username required for the action on that record?
Require Matching Group for Modify	Off	Is a matching group or username required for the action on that record?
Require Matching Username for Delete	Off	Is a matching group or username required for the action on that record?
Require Matching Group for Delete	Off	Is a matching group or username required for the action on that record?
Require Matching Username for Search	Off	Is a matching group or username required for the action on that record?
Require Matching Group for Search	Off	Is a matching group or username required for the action on that record?
Send Email on Delete	Off	
Send Email on Modify	Off	
Send Email on Add	Off	
Session Object	\$SESSION	
Session Timeout View	SessionTimeoutErrorView	
Templates Cache Directory	\$TEMPLATES_CACHE_DIRECTORY	
Valid Views	\@VALID_VIEWS	
View Display Params	\@VIEW_DISPLAY_PARAMS	
View Filters Config Params	\@VIEW_FILTERS_CONFIG_PARAMS	
View Loader	\$VIEW_LOADER	
Simple Search String	\$CGI->param('simple_search_string') ""	
First Record on Page	\$CGI->param('first_record_to_display') 0	
Last Record on Page	\$CGI->param('first_record_to_display') "0"	

Page Top View	PageTopView	
Page Bottom View	PageBottomView	
Action Handler Plugins	\%ACTION_HANDLER_PLUGINS,	
Basic Input Widget Display COLSPAN	2	

3 Functional Requirements

3.1 Expense Admin Application

3.1.1 Description

The following definitions only cover the Default settings and views.

Authentication Definition Views

The application will allow any user read-only rights to view the expense records registered in the application. Only registered users however, may add, modify, and delete records. There is no capacity for multiple group definitions, thus the default group is "Normal" and cannot be changed.

Default Settings Permit:

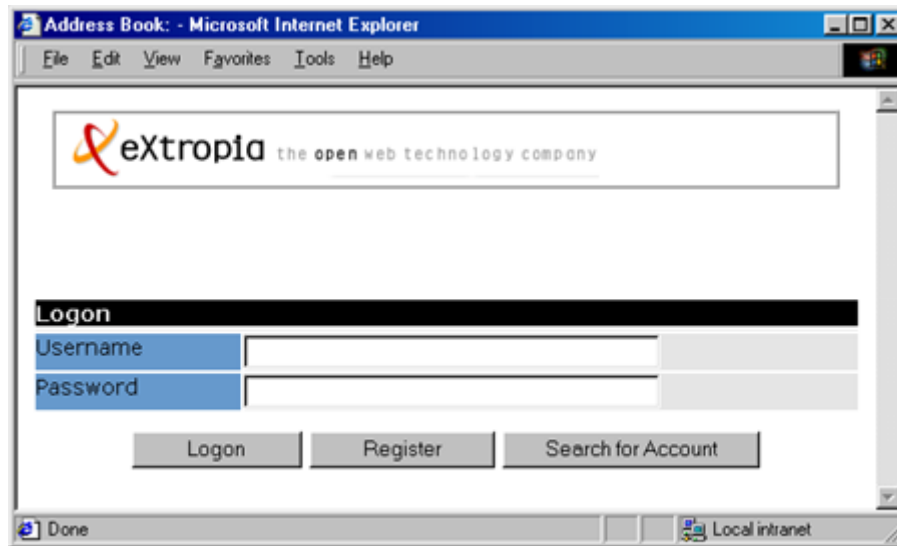
- Only Registered Users may view records and only their own
- Only Registered Users may search their own records
- Registered users may add, modify, and delete records
- Registration is available to anyone
- Users may not Search for accounts.

Registration of normal users is simply done by pressing "Logon" and following the Registration Views. User data is written to the datasource. In the default installation, it is written to `Datafiles/Expense/expense.admin.users.dat`. It is recommended that administrators do not alter the contents, especially the encrypted passwords. The information is listed as:

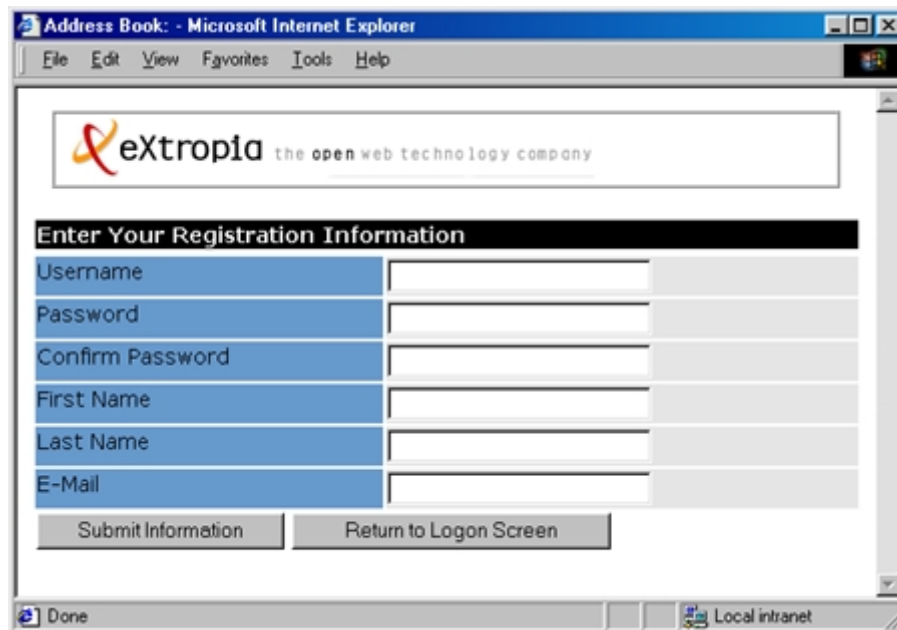
```
username|password|group_name|fname|lname|email
```

Registration of Administrative users may be done with `expense_admin.cgi`. System administrators will be able to alter hard data in databases or flatfiles as needed.

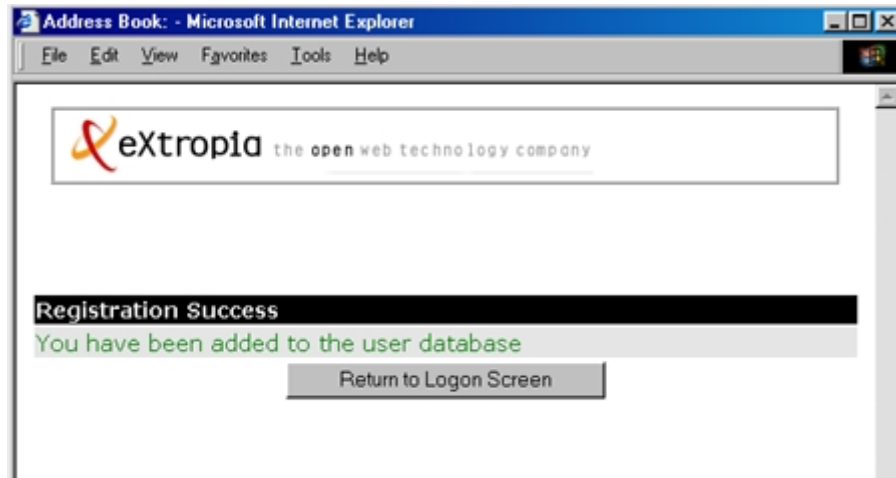
- **Logon View** requests the Username and Password of registered users. Users may attempt to logon, Register, or Search for Account. Also the view for failed logins.



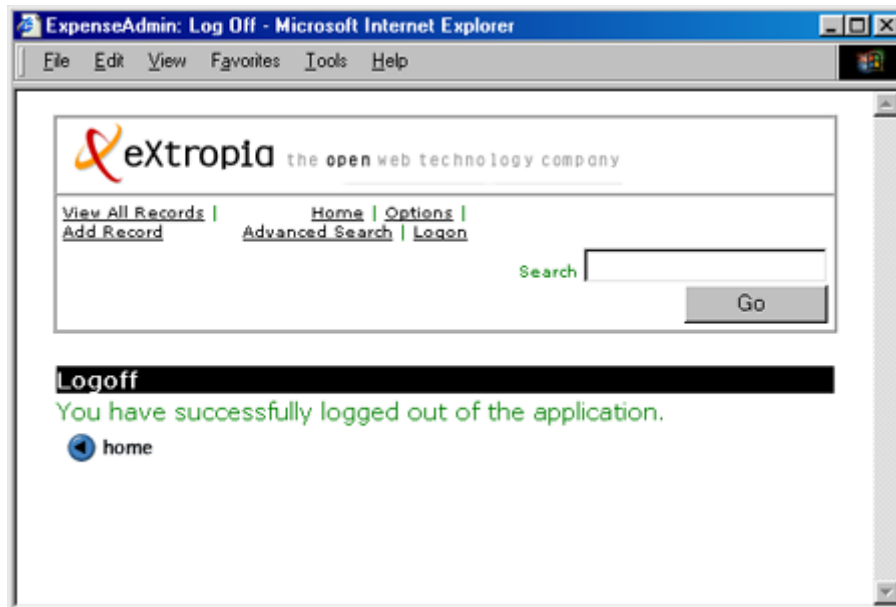
- **Register View** permits any user to enter Username, Password, Confirm, Password, First Name, Last Name, and E-Mail. The user may then Register or Return to Logon Screen.



- **Register Confirmation View** confirms registration and returns the user to the Logon View.

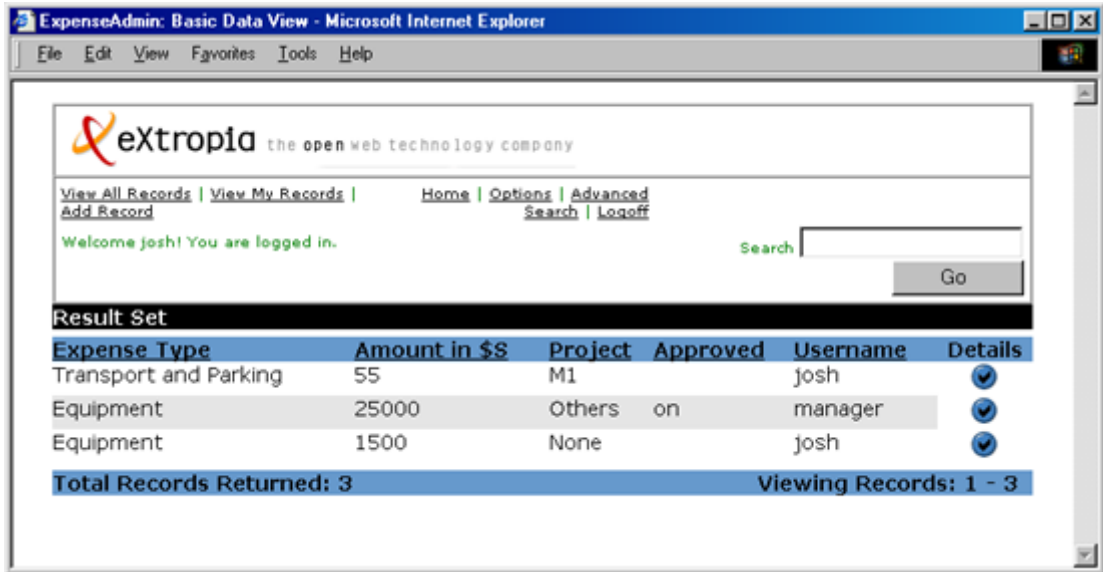


- **Logoff View** logs the user out and confirms the logoff. The session is terminated.

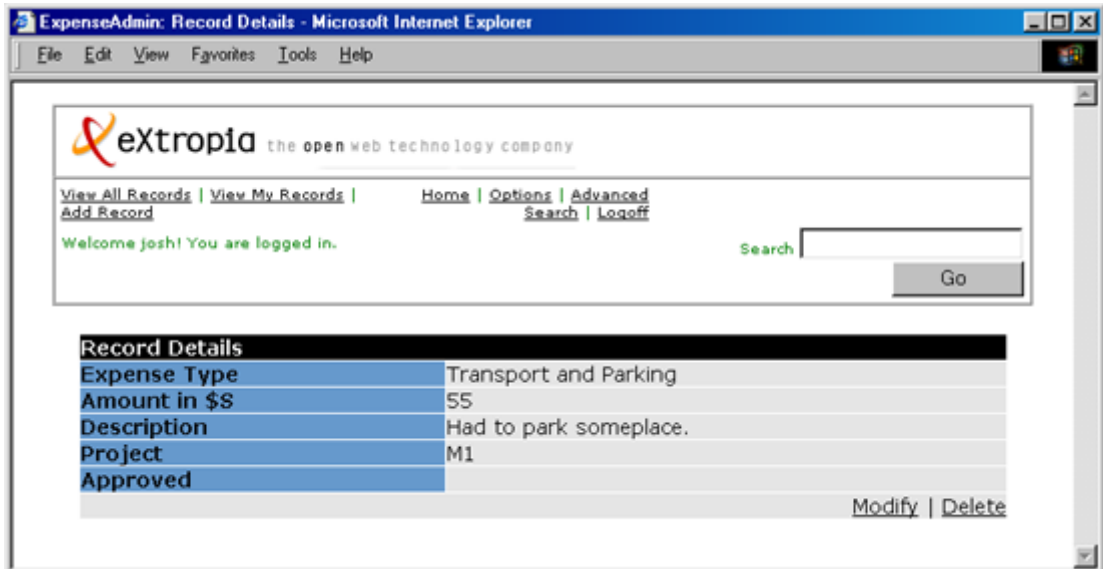


Application Specific View Definitions

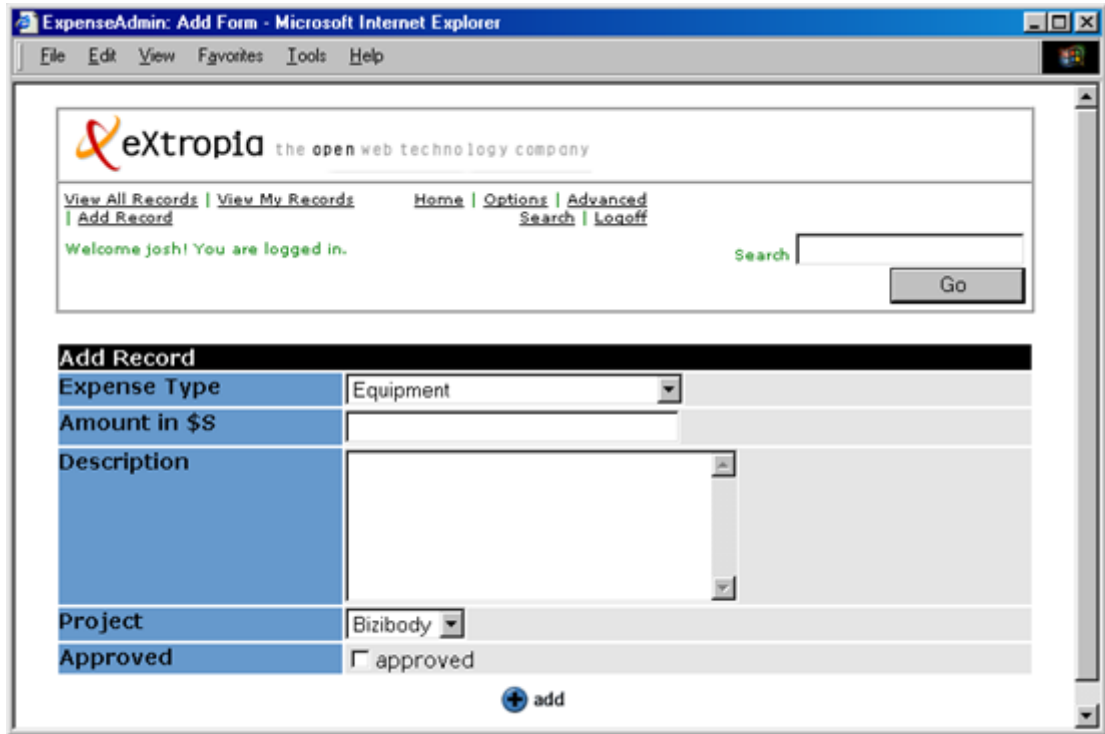
- **Default Display** A user may view his claims or all records. Adding, Searching, and Options are available. Users may Logoff or return to Home (Default Display).



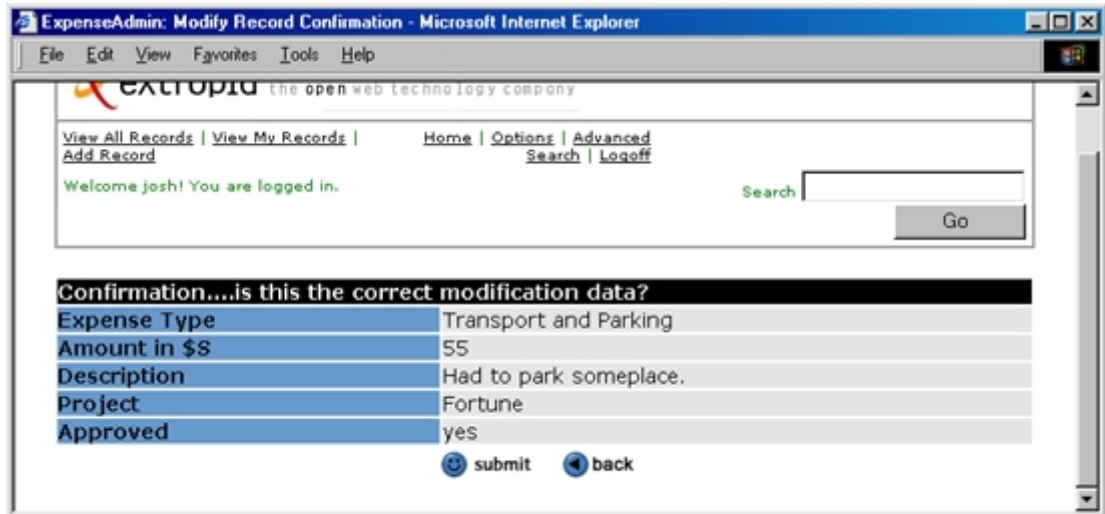
- **Details View** displays the Expense Type, Amount, Project, and Description. User may then Modify or Delete.



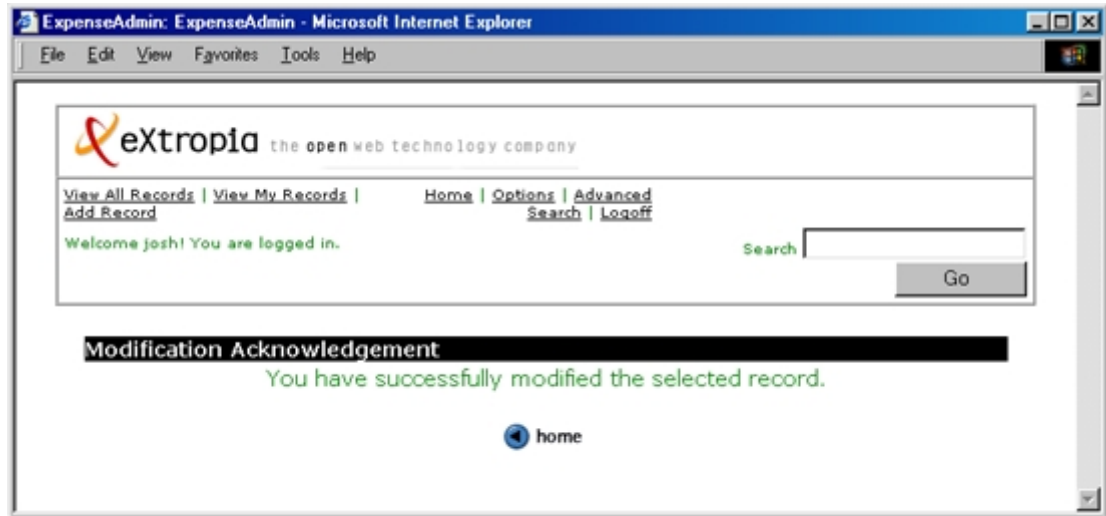
- **Add Record Form** permits entry of a new record. Expense Type, Dollar Amount, Project, and Description are required fields.



- **Add Record Confirmation View** will display details of the new claim and ask for confirmation.



- **Add Record Acknowledgement View** will be displayed after a record is added to let the user know that the action was successful.

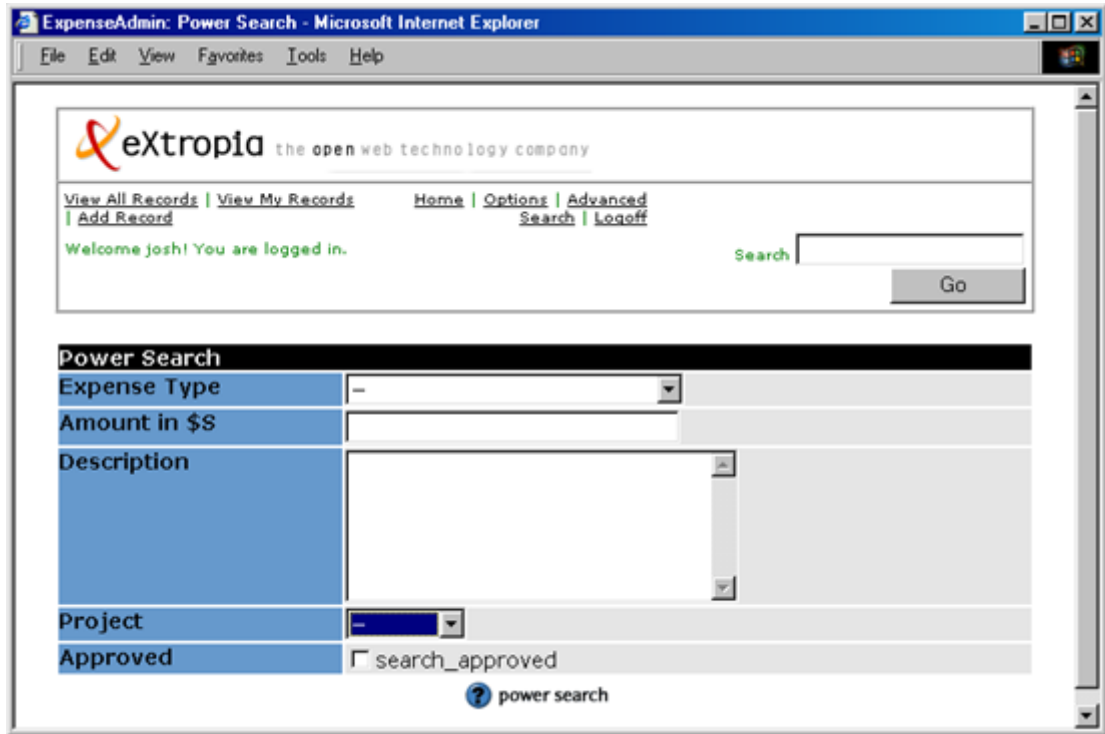


- **Modify Record form** will allow the user to edit the details of his records.
- **Modify Record Confirmation Page** will display record details for final confirmation before they are modified in the data source
- **Modify Record Acknowledgement Page** will be displayed after a record is modified to let the user know that the action was successful.
- **Delete Record Button** permits deletion of records.
- **Delete Record Confirmation Page** will display details for final confirmation before deleting the record
- **Delete Record Acknowledgement Page** displayed after successful deletion.

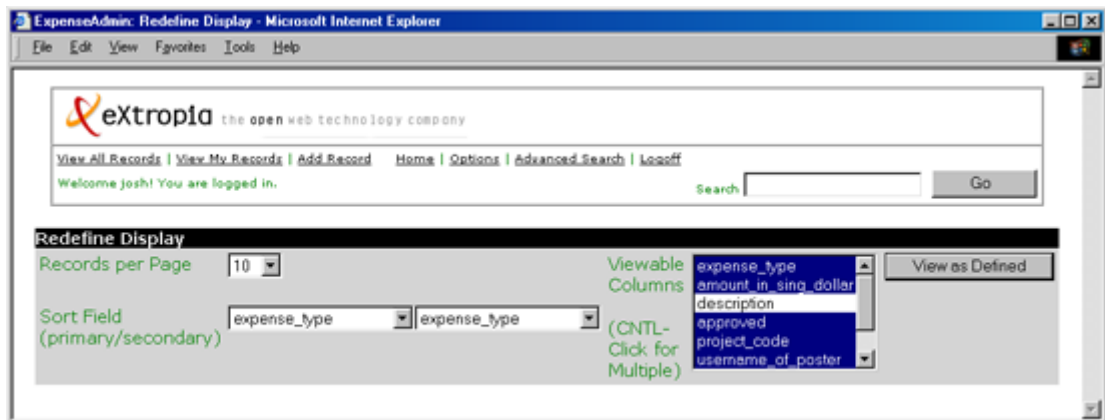
Common Features Definitions

- **Basic Search** permits any user to search the database based upon keywords. Available in the header.

- **Advanced Search** permits any user to search the database for any or all of the available fields.



- **Options View** permits the authenticated user to alter Records Displayed perPage, Two Sort Fields, and which Columns to View. Upon pressing View as Defined, the user will see the records as desired. The Viewable Columns will vary according to Application.



3.1.2 Risks and Dependencies

The two programs utilize the same user database. In the default installation, a user may register for administrative access, but not regular access. A record entered by an administrator with the same user information as a regular user will be accessible to both users.

4 Database Design

4.1 Description

The data of the application will be stored in a flat file. Each data fields of a record will be separated by '|'.

Field Name	Description	Data Type
record_id	Record value	Auto incremental numeric value
expense_type	Type of expense	char
amount_in_sing_dollar	Amt. In SG dollars	char
description	Description	Char
project_code	Project marker	Char
approved	Approval stamp (yes or no)	Char
username_of_poster	Username of poster	Char
group_of_poster	Group of Poster	Char
date_time_posted	Timestamp	date

4.2 Communications Interfaces

5 Other non-functional attributes

5.1 Reliability

Highly reliable in a properly secured environment.

5.2 Maintainability

Requires little maintenance. Owners will want to clear out a large flatfile now and then as well as ensure their installation is secure from hackers. Users of relational databases will probably not need to clear out their database.

A modular architecture provides easy maintenance and upgrades.

5.3 Portability

5.4 Extensibility

Information entered via Expense Admin is portable to any relational database. The program can easily be switched to a new database with just a few lines of code. The program relies on the eXtropa ADT that divorces form and function.

5.5 Reusability

Expense Admin is highly reusable. The application can be modified for just about anything!

5.6 Serviceability